

Automatic Exchange of Information (AEOI)

Web Portal Help v1.7

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General

These notes are to assist Reporting Financial Institutions (hereafter FIs) meet their obligations under the Taxation (Implementation) (International Tax Compliance) (United States of America) (Jersey) Regulations 2014 (the “Regulations”) as regards making electronic reports to the Jersey Competent Authority. The Jersey Competent Authority is the Minister for Treasury and Resources who has delegated the function to the Comptroller of Taxes.

A Report will take the form of one or more digital files (XML) submitted by an FI for a Reporting Period.

An electronic Report, submitted through the Jersey Competent Authority’s online Portal, as described in this document, is the only accepted means of complying with the Regulations.

[Access the Regulations on the Jersey Law website \(opens in a new window\)](#)

Registration process

IRS registration

Before any FI can make a Report to the Jersey Taxes Office, they must first be registered with the IRS and have been issued a GIIN (Global Intermediary Identification Number).

If you are unsure on whether an entity should be registered please refer to our [IGA Guidance Notes](#) (which includes a section on Registration), the [IRS website](#), or seek legal advice.

If you need to register with the IRS but have not yet registered, or are unsure how to register, please visit the [IRS FATCA Registration website](#) and complete their registration process. A complete listing of registered FIs can be found [here](#).

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AEOI registration

Once you have a GIIN and have established your reporting structure, the group lead or sponsoring FI can proceed and register on the Automated Exchange of Information (AEOI) Web portal. Competent Authority FI Registration will be available from January 2015 and will be carried out by completing an online application that will be available on our [Internet Portal](#).

Once an application to register has been submitted, it will be reviewed and processed by the Taxes Office, and either accepted or rejected.

On approval of the registration, an email will be sent to the FI's administration user specified in the registration process, containing an activation code and the link to the online portal.

If a registration is to be rejected for any reason, an email will be sent to the FI's administration user specified in the registration process advising them of the reason.

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FI online user management

Once registered, the FI's administration user will be able to create and manage other users at the following levels:

- Administration user – Can manage users (add, edit and remove users for that FI), view Report submission history, remove submissions (provided they have not yet been forwarded to the IRS or locked for forwarding), make submissions.
- Standard user – Edit their own user details, View Report submission history, make submissions.

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Report submission / file upload

The digital file must be in the XML file format prescribed by the IRS. This is presently FATCA Schema version 1.1 and is available to download from [the IRS website](#). Please note this format may be updated from time to time by the IRS and it is your responsibility to ensure you are producing files that conform to the current version.

Our preference and recommendation is that all data for a Report is uploaded in a single file, or as few files as possible. However, we are limiting the maximum size of a file to 5mb by default. If you have files greater than this in size, please discuss with our IT Help desk whether the file should be split or if special file transfer arrangements can be made. Contact details can be found on the [FATCA section](#) of our website.

To upload the Report file you will need to be logged into our [Internet Portal](#). You will need to have local or network access to the file to be uploaded. Follow the on screen instructions. The file will be validated against the current IRS FATCA schema and will not be accepted if validation fails.

A response will be given either confirming that the upload was successful or notifying any error messages that prevented its acceptance.

The file may have a name of your choice and we strongly recommend you give the files easily identifiable names as you will not be able to access the file contents once they have been submitted. This name will be stored for reference on the submission history page.

Any Report file uploaded after the Competent Authority's deadline date of 30 June for submission of that Reporting Period will be considered to be a late submission.

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Submission history

To review a list of Reports that have previously been made for your FI, you will need to be logged into our [Internet Portal](#). Navigate to the submission History page. On this page you will see a list of all files that have been uploaded and accepted by the Competent Authority, with the most recent submission at the top. If you are logged in as an Administration user, you will have the option to remove a submission provided the date is still before the submission deadline of 30 June. Anytime after the submission deadline, files will be subject to a penalty as prescribed under the [IGA regulations](#).

This means that prior to 30 June you will have the option to replace an erroneous file, or a file with erroneous records. After the deadline you may assume that the file has been processed by the Jersey Competent Authority and forwarded to the IRS. The only way to amend information contained therein will be by the submission of a replacement, correcting or repairing XML file (see the [IRS FATCA schema user guide](#) for details of how to do this).

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Late submissions

Any file received after 30 June will be considered to be a late submission and may attract a penalty. The penalty is currently £250 per late submission. Each file, including corrections and repairs, will attract the penalty.

As files cannot be removed after the submission deadline, it is extremely important to ensure the Reporting Period of the XML is correctly set in all instances.

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Changing a Report submission

Before 30 June there are two methods available for changing a Report submission:

- an FI's administration user may navigate to the Submission History page, delete it, and then upload a replacement; or
- A correcting/repairing XML file or files may be uploaded. Please see the [IRS FATCA schema user guide](#) for details of how to do this. Great care should be taken to ensure the correct document and correcting document references are used as we will not be able to validate these and the files will be forwarded to the IRS. Referential integrity errors within one or more correcting files may result in investigation by the IRS and/or the requirement to resubmit.

After 30 June you cannot delete any submitted file. You only have the option to submit a replacement, correcting or repairing XML file or files as described above.

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Using the AEOI Online Portal

Registration

To begin the Financial Institutions Registration process, click on the Begin Registration button on the AEOI website:

<https://empret.jsytax.je/AEOI/>

Begin Registration >

Terms and Conditions

You will be asked to read through the Terms and Conditions of use. You must confirm that you have read them (by clicking on the check box at the bottom of the screen). If you do not confirm that you have read the Terms and Conditions, you will not be able to use the States of Jersey Tax Office online services.

Continued overleaf...

Once you have accepted the Terms and Conditions you will be presented with the Financial Institution About page, where you will need to provide the FI's name, GIIN and correspondence address and contact details for an administration user. You will also need to choose a password and enter the [CAPTCHA](#) code from the image on the screen:

States of Jersey Online information and public services for the island of Jersey L'information en ligne et les services publiés pour l'île de Jèrri

Login Help

1 Terms & Conditions 2 **Financial Institution: About** 3 ID and Activation PIN

2. Financial Institution: About

* indicates required information

Financial Institution Information

Financial Institution Name *

GIIN *

Correspondence Address *

*

Postcode *

Telephone Number

Your Information

Position In Financial Institution *

Forename *

Surname *

Email Address *

Confirm Email Address *

Password

Choose a password which you can remember as you will need it every time you login to these online services.

Password *

Confirm Password *

Enter the code from the image *

< Previous Next >

Note: if the Terms and Conditions change, you will be asked to re-read and confirm them once again the next time that you log in.

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When you have completed your details and submitted the form, you will be presented with the following screen which shows your unique User ID:

The screenshot shows the 'States of Jersey' website header with the text 'Online information and public services for the island of Jersey' and 'L'information en ligne et les services publyis pour l'île de Jèrri'. Below the header is a navigation bar with 'Login' and 'Help' links. A progress indicator shows three steps: '1 Terms & Conditions', '2 Financial Institution: About', and '3 ID and Activation PIN', with the third step highlighted in red. The main content area is titled '3. ID and Activation PIN' and includes a 'Print this page' button. The registration details are as follows: Registration Type: **AEOI**; Registered on: **04 December 2014 15:42**; Financial Institution Name: **Example Company Ltd**; User ID: **ANNNNNNNNNN**; User Name: **John Smith**; Email Address: **noreply@nomail.com**; Position: **Reporting Officer**. A note states: 'These details have also been emailed to you for your reference. If you are registering as a new user, make a note of your User ID along with your password. You will need them each time you login to the States of Jersey Taxes Office online services.' Below this is a section for 'Activation PIN' with the text: 'If your application is successful, you should receive your Activation PIN by email in due course. Note: You cannot use online services until you have received this PIN and used it to activate your account.' At the bottom of the page, there is a 'Return to homepage >' button and a footer with links for 'Terms and conditions', 'Website help', and 'General Contact Help and Support Page', along with the copyright notice '© States of Jersey 2014 (V1.50)'.

You will also receive an email with your details to the email address you entered, along with your unique User ID which is created automatically.

Keep a note of this User ID as you will need it every time you log onto the AEOI system, along with the Password you have just chosen.

Once an application to register has been submitted, it will be reviewed and processed by the Taxes Office and either accepted or rejected.

On approval of the registration, an email will be sent to the FI's administration user specified in the registration process, containing an activation code and the link to the online portal.

If a registration is to be rejected for any reason, an email will be sent to the FI's administration user specified in the registration process advising them of the reason.

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Activation

Once your registration has been reviewed and accepted by the Taxes Office, you will receive an email informing you that your AEOI Registration has been approved. The email will contain a link for you to follow which will take you to the AEOI login page. Using your unique User ID and Password, log onto the AEOI system.

You will now be prompted to activate your account using the one time Activation PIN contained in the approval email. After you have entered your PIN you should see the following screen telling you that the service has been activated:

The screenshot shows the 'Service Activated' confirmation page. At the top, the States of Jersey logo is on the left, and the text 'Online information and public services for the island of Jersey' and 'L'information en ligne et les services publyis pour l'île de Jèrri' is on the right. Below this is a navigation bar with 'John Smith' and 'Help'. A red banner with the text 'Service Activated' is prominent. A green checkmark icon is followed by the message: 'You have successfully activated your AEOI online service and may now use the features of this service. Clicking the Next button will take you to your homepage; the menu bar in the top left hand corner is accessible throughout the site.' A 'Next >' button is located at the bottom right. The footer contains 'Terms and conditions', 'Website help', 'General Contact Help and Support Page', and '© States of Jersey 2014 (V1.50)'.

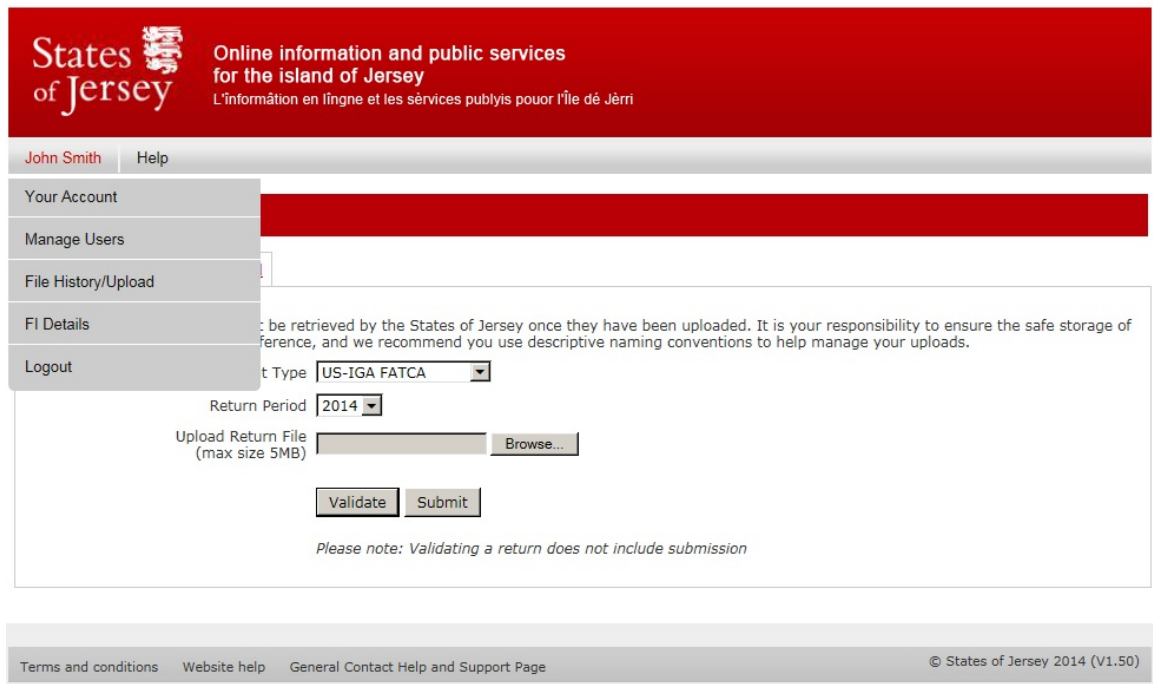
Click on Next to continue. You will now be taken to your home page which initially will be the New Upload Page.

The screenshot shows the 'AEOI Returns' page. At the top, the States of Jersey logo is on the left, and the text 'Online information and public services for the island of Jersey' and 'L'information en ligne et les services publyis pour l'île de Jèrri' is on the right. Below this is a navigation bar with 'John Smith' and 'Help'. A red banner with the text 'AEOI Returns' is prominent. Below the banner are two tabs: 'Submission History' and 'New Upload'. A message states: 'Please note: Physical files cannot be retrieved by the States of Jersey once they have been uploaded. It is your responsibility to ensure the safe storage of the files you upload for future reference, and we recommend you use descriptive naming conventions to help manage your uploads.' The form includes: 'Agreement Type' dropdown set to 'US-IGA FATCA', 'Return Period' dropdown set to '2014', 'Upload Return File (max size 5MB)' text box with a 'Browse...' button, and 'Validate' and 'Submit' buttons. A note at the bottom says: 'Please note: Validating a return does not include submission'. The footer contains 'Terms and conditions', 'Website help', 'General Contact Help and Support Page', and '© States of Jersey 2014 (V1.50)'.

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User menu

At the top left you will see your username. Clicking on this will produce a drop down menu showing the options available to you:



The screenshot shows the top navigation bar of the States of Jersey website. On the left, the logo 'States of Jersey' is displayed. To its right, the text reads 'Online information and public services for the island of Jersey' and 'L'information en ligne et les services publics pour l'île de Jèrri'. Below the logo, the user's name 'John Smith' and a 'Help' link are visible. A dropdown menu is open, listing the following options: 'Your Account', 'Manage Users', 'File History/Upload', 'FI Details', and 'Logout'. Below the menu, a form for uploading a return is shown. It includes a 'Return Type' dropdown menu set to 'US-IGA FATCA', a 'Return Period' dropdown menu set to '2014', and an 'Upload Return File (max size 5MB)' field with a 'Browse...' button. There are also 'Validate' and 'Submit' buttons. A note below the buttons states: 'Please note: Validating a return does not include submission'. At the bottom of the page, there are links for 'Terms and conditions', 'Website help', and 'General Contact Help and Support Page', along with the copyright notice '© States of Jersey 2014 (V1.50)'.



From here you can select:

- Your Account
- Manage Users
- File History / Upload
- FI Details
- Logout

Note: Standard users will not have the Manage Users option

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Your account

Click on your username to select your user menu. Select the Your Account option.

This option will display your account details and allows you to change your name, email address and password as well as showing you the Recent Account Activity for all users and events for your FI.

States of Jersey Online information and public services for the island of Jersey
L'information en ligne et les services publics pour l'Île de Jèrri

John Smith | Help

Your Account UserID: AXXXXXXXXXXXX

Change Name

Forename
Surname

Change Email Address

Email Address
Confirm Email Address

Change Password

Enter Current Password
Enter New Password
Confirm Password

Recent Account Activity

Show entries Search:

Info	User ID	User	IP Address	Date
Successful Login.	Axxxxxxxxxx	John Smith	nnn.n.n.nnn	04 Dec 2014 11:47:43
Logged out.	Axxxxxxxxxx	John Smith	nnn.n.n.nnn	04 Dec 2014 11:47:36
User Added.	Axxxxxxxxxx	John Smith	nnn.n.n.nnn	04 Dec 2014 11:47:07
Successful Login.	Axxxxxxxxxx	John Smith	nnn.n.n.nnn	04 Dec 2014 11:05:05

Showing 1 to 4 of 4 entries 1

On this screen there is also search box. If you have a lot of data displayed, you can filter the log using any free form text, so you can look up a specific user, date, or event narrative.

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Manage users (Admin users only)

Click on your username to select your user menu. Select the Manage Users option.

This option will allow you to add, edit or remove users. From here you can set up new users as either Standard or Admin users. Standard users do not get the full functionality that an Admin user will have.

Note: your account must always have a minimum of one Admin user.

This screen also shows you the last time that you logged in.

States of Jersey Online information and public services for the island of Jersey
L'information en ligne et les services publiés pour l'île de Jèrri

John Smith Help

Manage Users

Below is a list of any users that are associated with your company that can file returns online.

You last logged in on 04/12/2014 at 11:05

Show 10 entries Search:

User ID	User Name	Type	
A xxxxxxxxxxxx	John Smith	Admin	<input type="button" value="Edit"/> <input type="button" value="Remove"/>
A xxxxxxxxxxxx	Joe Blogs	Standard	<input type="button" value="Edit"/> <input type="button" value="Remove"/>

Showing 1 to 2 of 2 entries 1

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When you add a new user you can choose whether that user will be an Admin or Standard user. A standard user has all of the same functionality as an Admin user except they do not:

- have the Manage Users menu option;
- the ability to delete submissions; or
- the ability to amend the FI details, although they can view them.

After creating a new user, that user will receive an email detailing their new User ID. The Admin user will have to tell the new user the password that has been set. The first time that the new user logs in they will be prompted to change their password.

On this screen there is also a Search box. Here you can filter the user list using any free form text, so you can look up a specific user name, User ID or user type.

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File history/upload

Click on your username to select your user menu. Select the File History/Upload option.

Here you can upload your FATCA returns using the New Upload tab.

States of Jersey Online information and public services for the island of Jersey L'information en ligne et les services publiés pour l'île de Jèrri

John Smith Help

AEIO Returns

[Submission History](#) [New Upload](#)

Please note: Physical files cannot be retrieved by the States of Jersey once they have been uploaded. It is your responsibility to ensure the safe storage of the files you upload for future reference, and we recommend you use descriptive naming conventions to help manage your uploads.

Agreement Type

Return Period

Upload Return File (max size 5MB)

Please note: Validating a return does not include submission

Terms and conditions Website help General Contact Help and Support Page © States of Jersey 2014 (V1.50)

You will have three fields to complete:

- By default the Agreement type will be US-IGA-FATCA, which is the only agreement type at this time;
- The Return Period must match the year encoded into your return or the file will not submit; and
- The final field is the XML return file that you are uploading.

Press the Browse button to select the FATCA submission file you wish to upload. After selecting the file from the file browser you can simply click the Submit button at which point the file will be automatically validated and submitted, provided that the file passes the validation.

Alternatively you can click on Validate to check that the file meets the basic XML schema and matches the submission year. If there are problems with the file an error message will be displayed detailing the issues encountered.

When the file has been successfully submitted you will receive a message on screen saying that the file was uploaded successfully:

The screenshot shows the 'AEOI Returns' section of the States of Jersey website. At the top, there is a red header with the 'States of Jersey' logo and the text 'Online information and public services for the island of Jersey'. Below this, a grey navigation bar contains 'John Smith' and 'Help'. The main content area has a red header 'AEOI Returns' and two tabs: 'Submission History' and 'New Upload'. A note states: 'Please note: Physical files cannot be retrieved by the States of Jersey once they have been uploaded. It is your responsibility to ensure the safe storage of the files you upload for future reference, and we recommend you use descriptive naming conventions to help manage your uploads.' The form includes a dropdown for 'Agreement Type' set to 'US-IGA FATCA', a dropdown for 'Return Period' set to '2014', and a file upload field with a 'Browse...' button. Below the upload field are 'Validate' and 'Submit' buttons. A green message box at the bottom of the form reads: 'Upload Successful' and 'The file 'FATCA_2014_Submission_Example_Co_Ltd.xml' was uploaded successfully'. The footer contains links for 'Terms and conditions', 'Website help', and 'General Contact Help and Support Page', along with the copyright notice '© States of Jersey 2014 (V1.50)'.

You will also receive an email at your registered email address confirming the submission was successful and listing:

Agreement Type	AEOI
Return Period	2014
Lodgement reference	A unique reference that identifies your file
File Name	The name of your XML file
Financial Intuition	Your company name
User ID	The User ID used to upload the file
Submitted	The date and time the file was submitted.

You will also now have an entry under the Submission History Tab:

The screenshot shows the 'AEIOI Returns' page on the States of Jersey website. At the top, there is a red header with the 'States of Jersey' logo and the text 'Online information and public services for the island of Jersey'. Below this, a navigation bar shows 'John Smith' and 'Help'. The main content area is titled 'AEIOI Returns' and contains two tabs: 'Submission History' (selected) and 'New Upload'. A note states: 'Please note: Files that are deleted are unable to be retrieved from backup as the physical files are not retained for storage. It is your responsibility to ensure that the physical files are kept for future reference.' Below the note is a table with columns: User, Lodgement Ref., Return, Return Type, Period, File Name, Uploaded, Size, and an empty column. A single entry is shown for John Smith, with a 'Delete' link. The footer contains 'Terms and conditions', 'Website help', 'General Contact Help and Support Page', and '© States of Jersey 2014 (V1.50)'.

User	Lodgement Ref.	Return	Return Type	Period	File Name	Uploaded	Size	
John Smith	OUAxxxxx	US-IGA FATCA	New	2014	FATCA_2014_Submission_Example_Co_Ltd.xml	04/12/2014 12:10:48	208.77 KB	Delete

This screen details the information about your file:

- the lodgement reference;
- who uploaded it;
- the return type;
- period;
- filename;
- date and time of upload; and
- size of the file.

If you are an administrator, there will also be an extra column on the right hand side where you can delete the submitted file. Standard users do not get this function.

Note: the submission can only be deleted up to 30 June, after which the files can be assumed to have been submitted to the IRS. After this time you will not be able to delete them.

On this screen there is also Search box. If you have a lot of data displayed, you can filter the submissions using any free form text, so you look up a specific user, return period, return type or upload date.

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Return types

There are presently 8 types of Return that can be encoded and submitted in a FATCA Return

FATCA1	New Data
FATCA2	Corrected Data
FATCA3	Void Data
FATCA4	Amended Data
FATCA11	New Test Data
FATCA12	Corrected Test Data
FATCA13	Void Test Data
FATCA14	Amended Test Data

Codes FATCA11-14 are only for testing and should not be used for FATCA reporting. The IRS will advise when system testing is available and during those periods these codes may be used.

Only one type of data should be contained within any single transmission file.

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FI details

Click on your username to select your user menu. Select the FI Details option.

On this screen you can see and amend your Financial Institution Details.

Note: Standard users can only view the details; they cannot amend them.

The screenshot displays the 'FI Details' page on the States of Jersey website. The header features the States of Jersey logo and the text 'Online information and public services for the island of Jersey' and 'L'information en ligne et les services publyis pour l'île de Jèrri'. Below the header, the user's name 'John Smith' and a 'Help' link are visible. The main content area is titled 'FI Details' and contains a form with the following fields:

- Financial Institution Name: Example Company *
- Correspondence Address: Number 1 *
- Nosuch Street *
- St Helier *
- Postcode: JE0 0XX *
- Telephone Number: 01534 *

A 'Save Changes' button is located below the telephone number field. The footer contains links for 'Terms and conditions', 'Website help', and 'General Contact Help and Support Page', along with the copyright notice '© States of Jersey 2014 (V1.50)'.

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Logout

Click on your username to select your user menu. Select Logout to Exit the AEOI system:




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Changing your password

Click on your username to select your user menu. Click on Your Account:



From the next screen, you have the option of changing your password:



Online information and public services
for the island of Jersey
L'information en ligne et les services publyis pour l'île dé Jèrri

John Smith | Help

Your Account UserID: AXXXXXXXXXX

Change Name

Forename
Surname

Change Email Address

Email Address
Confirm Email Address

Change Password

Enter Current Password
Enter New Password ⓘ
Confirm Password

Recent Account Activity

Show entries Search:

Info	User ID	User	IP Address	Date
Successful Login.	Axxxxxxxxxx	John Smith	nnn.n.n.nnn	04 Dec 2014 11:47:43
Logged out.	Axxxxxxxxxx	John Smith	nnn.n.n.nnn	04 Dec 2014 11:47:36
User Added.	Axxxxxxxxxx	John Smith	nnn.n.n.nnn	04 Dec 2014 11:47:07
Successful Login.	Axxxxxxxxxx	John Smith	nnn.n.n.nnn	04 Dec 2014 11:05:05

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Forgotten password

If you have forgotten your password, click on the Reset Password button on the AEOI home screen:

AEOI (Automatic Exchange of Information) Online Returns

AEOI Welcome


Welcome to the States of Jersey AEOI online returns service. If you have already registered and activated your account, log in to start using the service. If you are a new user you will need to register using the 'Begin Registration' button on this page.


AEOI Login

Enter your User ID and Password. If you cannot remember your details, follow the options on this page to retrieve your credentials.

Note: passwords are case sensitive.

Account Information

User ID: 

Password: 

Forgotten your password?

Click the button below to begin the process of resetting your password.

AEOI News

This is the AEOI Test site. Live data must not be used. The Live site will be operational at the end of January 2015. This site is provided purely for XML Validation testing and familiarisation with the FATCA return process and user portal. **At the end of the test period, all user and test data will be deleted.**

New AEOI User?

Click the 'Begin Registration' button below to start the Registration process. Once your registration request has been processed and approved you will be sent details explaining how to activate your account, and begin using its services.

Forgotten your User ID?


If you have forgotten your User ID there are several options available to you. Click the 'Forgotten User ID' button below to begin the process of retrieving your User ID.


[Terms and conditions](#) [Website help](#) [General Contact Help and Support Page](#) © States of Jersey 2014 (V1.50)

On the next screen, fill in your user ID details and the [CAPTCHA](#) code from the image, and you will receive an email at your registered email address detailing how to reset your password:


Reset Password

Please enter your User ID and the text below to begin the process of resetting your password. An email will be sent to your registered email address containing a link and instructions for resetting your password.

User ID 



Enter the code from the image



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Forgotten user ID

If you have forgotten your user ID, click on the Forgotten User ID button on the AEOI home screen:

AEOI (Automatic Exchange of Information) Online Returns

AEOI Welcome

Welcome to the States of Jersey AEOI online returns service. If you have already registered and activated your account, log in to start using the service. If you are a new user you will need to register using the 'Begin Registration' button on this page.

AEOI Login

Enter your User ID and Password. If you cannot remember your details, follow the options on this page to retrieve your credentials.

Note: passwords are case sensitive.

Account Information

User ID: ⓘ

Password: ⓘ

Forgotten your password?

Click the button below to begin the process of resetting your password.

AEOI News

This is the AEOI Test site. Live data must not be used. The Live site will be operational at the end of January 2015. This site is provided purely for XML Validation testing and familiarisation with the FATCA return process and user portal. **At the end of the test period, all user and test data will be deleted.**

New AEOI User?

Click the 'Begin Registration' button below to start the Registration process. Once your registration request has been processed and approved you will be sent details explaining how to activate your account, and begin using its services.

Forgotten your User ID?

If you have forgotten your User ID there are several options available to you. Click the 'Forgotten User ID' button below to begin the process of retrieving your User ID.

You will then be presented with a page listing your options:

Forgotten User ID

1. Check your AEOI registration request confirmation email which contains the User ID.
2. Ask your organisation's administrator(s) for your User ID.
3. Send an email to the [AEOI web support team](#).
4. Visit the [General Contact Help and Support Page](#) for general contact details.

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Glossary of terms

AEOI

Automated Exchange of Information

CAPTCHA

An acronym for "Completely Automated Public Turing test to tell Computers and Humans Apart". It is a type of challenge-response test used in computing to determine whether or not the user is human.

Competent Authority

The Competent Authority is the Comptroller of Taxes or his delegate. The Competent Authority will collect the information required to be disclosed and pass that information to the IRS in respect of the US Agreement.

FATCA

Foreign Account Tax Compliance Act

FI

Financial Institution

FFI

Foreign Financial Institution

GIIN

GIIN means a Global Intermediary Identification Number assigned to a PFFI or Registered Deemed Compliant FFI. A separate GIIN will be issued to the FI to identify each jurisdiction, including the FI's jurisdiction of residence, in which the FI maintains a branch that is not treated as a Limited Branch.

IRS

US Internal Revenue Service

PFFI

Participating Foreign Financial Institution

XML

Extensible Markup Language – this is the required format of the file that needs to be encoded for submission.

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